

Document Request Form

PLEASE RETURN TO – ADMIN@PROACTIVESTRATA.COM.AU OR
PO BOX 7032, SHENTON PARK WA 6008

Owner Details:

Strata Plan	<input type="text"/>	Lot Number	<input type="text"/>	Unit Number	<input type="text"/>
Property Address	<input type="text"/>				
Owner(s) Name	<input type="text"/>				
Email	<input type="text"/>				

Please select one of the following options:

View Books & Records in Person

Cost: \$50 for the first 5 pages of photocopying plus \$1 for each extra page of the photocopy.

Please list below a date and time you would like to view the records:

Date: _____

Time: _____

View Books & Records in Person (Owner takes photographs of the documents)

Cost: Free

Please list below a date and time you would like to view the records:

Date: _____

Time: _____

Obtain a copy on USB

Cost: \$50.00 plus the cost of the portable data storage device

Supply of an electronic copy of the material by email or other electronic transmission

Cost: \$50.00

Please Note: The fee must be payable under section 109(5) or the strata company may refuse to provide a copy of material until the fee (if any) charged by the strata company is paid.



PRO·ACTIVE
STRATA MANAGEMENT

Please list below which documents you require:

I hereby acknowledge and accept that I, being the proprietor, am responsible for all charges in relation to this request.

Signature

Date